

SelectBoard Minutes

April 23 2020

8 am via Zoom conference call

present: John Ogden, Andrea Ogden, Steve Hall, Michael Jeffery, Chrystal Cleary

Topics:

- Pay orders were signed electronically
- Should we go back to meeting in real life, in the big room at Town Hall where we can have proper distance? Everyone agrees we can manage that, but Michael will call in for a while yet.
- Treasurer Reports:

Andrea prepared a Deposit Report and a Year to Date Budget Report to the Selectboard

Petty Cash Policy- options were discussed for making and documenting/reconciling cash purchases, fronting/reimbursement, keeping an amount of cash on hand. One thing we do not want is to use the town's debit card. A possibility is a debit card for the People's account, or to designate a small amount to live in the box that is reconciled monthly.

John said that John Swartzentruber and Susan Lenox will be working on the Town's Internet connectivity and bandwidth progress.

Michael reports that the Sandbox Committee has been hard to logistically gather, so nothing new is happening there.

Auditor Project – Bids will be sought for pro auditors, We have a few recommendations from other Towns as well as the name of the firm that used to do the school district accounting for us. Andrea will call on them for bids, the Selectboard will vet and choose, and Michael will coordinate the interface with the pro and lay auditors.

Michael, Andrea and the lay auditors will coordinate on a process, policies and procedures.

Meeting adjourned at 9:12 AM