

## Select Board Minutes | Town of Landgrove

**June 23, 2022 – (8:05 am start- 9:53 am end)**

**In attendance: Steve Hall, Michael Jeffery, John Ogden (phone), Andrea Ogden, Susan Lenox, Michael Morfit**

### Old Business

- Zoom Capabilities Request
  - Town has a Zoom account but needs to consider the purchase of the supporting technology to provide use to administrative staff and interested parties
  - Michael Morfit was in attendance and pointed out that Zoom, in his point of view, enlarges the towns capability to communicate more widely and in a more technologically advance manner to allow for quorums and greater attendance.
  - Discussion of cost for Zoom, John feels it will be \$5-\$6k and Susan indicates it should be around \$2k.
  - SB requests Susan to spec and price a solution
  
- Format of Minutes and Agenda and posting timelines were discussed
  - Approval of new format for minutes vs agenda
  
- Approval of previous meetings minutes
  - June 09, 2022 minutes approved
  
- Treasurers Report
  - Andrea presented year-to-date budget reviews for both General Fund and the Roads Fund and Town Balance Sheet at of 6/23/22. Education tax income and payments have been separated from the town's Operating Account into an account titled "Education Escrow Account". This will facilitate better understanding of the cash flow of the Operating Account.
  - The town receives payment from the State as compensation for the administration of the Education tax collection process. This amount for FY22 is \$3518.22 and it will be transferred from the Education Escrow account to the General Fund budget as a new income line item.
  - Michael asked about the ability to add in Accounts Receivable to the Town Balance sheet. Andrea will look into this.
  - Budget documents will next be presented in September.
  - Discussion of the setting of the tax rate at the next SB meeting
  
- Complaints about speeding in town- tennis courts and Nichols Road
  - Michael talked to Badger and he is happy to have an electronic device of some sort out in front of his house
  - Steve identified a device that straps to a post to capture incoming and outgoing traffic speed to capture the data
  - Discussion around which type of device would be most effective, and when to set up the speed humps based on the data received and analyzed
  - Steve proposes identifying the price to purchase another set of speed humps to place on Nichols Road
    - Vote on purchase of a speed hump as long as it is below \$4k – approved unanimously
  
- Roads / buildings
  - Ditching issue on Cody Road, the road is at the intersection of two counties ad to towns and so it needs to be discussed with Londonderry and decided who owns the road and who should repair and take ownership

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- Steve emailed VT Tran Director and explained the issue with the cross-town problem, the Director indicated there is nothing that can be done for Landgrove to receive grant money for a section of road in another town
- Michael to identify the possibility of purchasing / reassigning that section of Londonderry to Landgrove
- Town maps
  - Progressing with updating the road maps, Class 4 roads need potential reclassification to Class 3.
    - Ability to remap the roads that are incorrect. Pam feels confident they can remap the roads and adjust maps
    - Need to vote on road reclassification, acknowledging the Selectman's decision, identifying the errors and what the correction should be
      - Steve will review one more time and will send an email for approval outlining the need for the change, after he confirms what is needed from the SB, otherwise will be approved via email
- Blower grant
  - Documentation given to Jim Henderson for the purchase of a new blower, \$5700 potential grant
- Sandbox
  - Need to obtain permit for Landgrove Inn subdivision- need next steps in the process
    - Ryan Downey is adjusting the ROW on site plan, but has been inconsistent and unavailable
    - Discussed the need for permits
    - Steve checked with Jason Waysville on the construction permit, and he indicates we do need one
    - Planning commission to give a right of way permit
    - Need confirmation from Jay Snyder that he is still interested in this effort, Michael to contact Snyder
- Flagpole repair
  - Has been repaired and is complete
- Beaver issue at Leurich Field
  - Mark was not able to mow the field due to damming. The beaver dam was unclogged by Jay and seems to be draining, but appears to be reappearing
  - Possibly can use some grant money to modify culvert to reduce beaver impact by possibly building a pedestrian bridge
- Hazard Mitigation Plan- John, Susan
  - Susan needs to verify that RFP is correct to distribute, identified solid number three bidder
- Internet line for Town Hall – no new updates
  - Susan submitted signed form to CCI for processing. She will keep the SB apprised of progress as a regular point of discussion. FOC date is 7/7 with line landing on 6/21.

### New business

- Announcements
  - None

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- Grant Tracking
  - Regional Commissioner responsibilities for what Jim Henderson was doing regarding roads and grants will flow to the Towns
  - Discuss the need for process and deliverable for Grant Tracking. Susan to meet with Steve on the exact process and need
  
- Public Comment
  - Only Michael Morfit's comments on Zoom, otherwise no public in attendance
  
- Adjournment
  - 9:53 am

Respectfully submitted: Susan Lenox, Assistant Town Clerk & Treasurer