

# Town of Landgrove SelectBoard

## Meeting Jan 23rd 2020 8 am Minutes

*Attendance: John Ogden, Chrystal Cleary, Steve Hall, Kimberly Eckhardt*

- Town Meeting Warning was signed
- New Road and Bridges standards updated from VTrans 2019, were approved.
- A request for the Town to contribute \$1500 toward replacement of a bridge in Peru on the Stone Place Trail missed the deadline for petition submission, but will be explained under 'Other Business' at Town Meeting as something that the SelectBoard would like to source voter opinion on before they vote on it as a SelectBoard action later.
- Mud Season road posting: Chrystal completed these annual destinations online at VTrans' website. Chrystal will also locate the list of oil companies, etc that Andrea used to email each spring to remind them. Steve will address Dorr specifically, as they are a serial offender and may require the greater authoritative weight of the Road Commissioner to jog their memory.
- Car crash damage to Cemetery wall- Sgt Todd Wilkins from Shaftsbury barracks emailed Chrystal with details of the driver and insurance company account # to pay the claim for damages to the wall. John will contact Cameron for a repair quote, then Chrystal will deal with submitting that to the driver's ins company. We will also need to ask Clarence Nichols to check for any damage to the headstones inside.
- VTrans Grant applications due April 15<sup>th</sup>- Chrystal created a folder for these. John plans to talk with Jim Henderson to identify eligible projects, likely Cody Road.
- Chrystal reminds all to write the Selectmen's report, Treasurer's Report and Road Commissioners Report before the end of the month.
- Karl Pfister has asked the Selectboard to consider adding an additional "Dangerous Curve" sign on Hapgood Pond Road. Additional signage was discussed and the possibility that changes to the signage there at the Town line may require coordination with Peru.
- FEMA is coming today at 10AM- John and Steve will see them, (Michael is away)
- Budgeting: Kimberly is going to create a Cash Flow Forecast. She has had a pre-meeting prep session with the Auditors, and will create a few more reports for them before the final, pre- Town Meeting Auditor -Treasurer Summit.
- Some discussion of the Unallocated Reserve Fund (URF)- it contains \$250,000 currently, but the state recommends a certain % and the town should consider bringing our URF in line with the lower amount.
- Pay orders were signed.
- Assistant Treasurer hourly rate set at \$25/hour when performing AT training or service.
- If needed before Town Meeting, the SelectBoard will arrange conference call with Michael Jeffery, who is away in the UK for a few weeks.

*Meeting adjourned at 9:25AM*