

Select Board DRAFT Minutes | Town of Landgrove

December 19, 2024 : 8 AM Start

SB Members: Steve Hall, Will Reed and Ben Freeman

Landgrove Officials: Chrystal Cleary, Andrea Ogden

Guests: Susan Lenox

1. Call Meeting to order
 - **8:18 AM - Roll call - Steve Hall, Will Reed, Ben Freeman, Chrystal Cleary, Andrea Ogden**
2. Additions, deletions, change
 - **Add North Star Appropriations to 10**
 - **Skip to delinquent tax report**
3. Minutes Approval – Meeting December 5, 2024
 - **Meeting minutes approved**
4. Announcements & Correspondence
 - **Ben: MERP denial, Steve: FEMA looking for more information for July 2023 Flood Funding Reimbursement (FEMA has passed funds to the State of Vermont, so now Landgrove is waiting for Vermont Approval)**
5. Visitors & Public comments
 - **none**
6. Treasury Report:
 - a) Pay Orders
 - **Andrea: Brother Printer company invoiced and sent auto renew ink for the office printers, which the town does not necessarily need - Andrea is handling fixing the issue as well as looking over other auto renew charges the town incurs**
 - **Board agrees to sign pay orders for the week of Dec 23, once they are ready - Andrea will reach out to let the Board know.**
 - b) Look over preliminary budget numbers
 - **Andrea: Pay increases for town employees, tax rate has not been determined yet**
 - **General fund - Steve: some increases include transfer station, routine town maintenance, like mowing Luerich Field Andrea: notes that cash accounting means that budgeting happens in live time - meaning that cost are accounted for when checks clear - not when invoices are received.**
 - **Roads fund - Andrea: hazard mitigation grant has been submitted. Some increase in town road budget to handle town sand shed site this will be covered by a bond eventually**
 - **Andrea: consider switching to a fiscal year budget and will research the idea and report back findings/further ideas**
 - **Ben: change of property tax rate to include a state-wide CLA - it won't impact the actual property tax rate**

Select Board DRAFT Minutes | Town of Landgrove

7. Roads Report

- **Steve: no roads news, but reminder to send xmas gift cards road crew - Andrea will explore further**

8. Sand Shed Project Update

a) Town shed site update

- **Looking for a final set of plans from Jared and Board to develop estimate by Dec 31 due date for Grant Application**
- **Board voted to grant Steve the authority to sign grant letter**

b) Bond update

- **Chrystal developed a timeline for bond warning, publication & vote - see below**

- Warning #1 in paper - Feb 11

- Warning #2 in paper - Feb 18

- Warning #3 in paper - Feb 25

- Selectboard meeting (regular) Feb 27 Thursday morning 8am

- Bond vote information session - Feb 27th Thursday evening 5:30 PM

- Town Meeting itself March 3rd evening

- Voting for school district ballot and Bond vote ballot March 4th from 8am to 7pm

9. New Business

a) Short Term Rental policy discussion. Is there a need for the town of Landgrove?

- **Steve doesn't see a problem with STRs in Landgrove. Ben notes that Peru has many more STRs than Landgrove. Ben long term rental options are harder to find because of the influx of short term rentals. Will doesn't see the town as a place for resolving the issue and recused from voting. Steve is going to reach out to the Zoning Administrator and Planning Commission to consider STR policy in the bylaws and town plan.**

b) Vote in appointed officers

- **Chrystal provided list of expiring appointed town office positions: Will Goodwin as ZA, Harry Lux and Matt Degan as PC members, Motion to Reappoint all the existing members' positions who expire Dec 31 2024 was voted and passed**

Appointed Town Officers

POSITION	NAME	3 Year Term Expires 12/31
Zoning Administrator	Will Goodwin	2025
Planning Commission (includes ZA)	Harry Lux (chair)	2025
	Mat Degan	2025
	Ryan Foster	2026
	Jeff Cleary	2026
	Mary Licata	2027

Select Board DRAFT Minutes | Town of Landgrove

Zoning Board of Adjustment	Harry Lux (chair)	2025
(includes all members of the Planning Comm, Except the Zoning Administrator)		
Health Officer	Cameron Chalmers	2025
BCRC Member	vacant	

One Year Term Expires

Town Service Officer	Chair, Selectboard	2025
Emergency Management	Jonathan Bigelow	2025
Forest Fire Warden	Karl T. Pfister	2025
Asst. Fire Warden	Jeremiah Evarts	2025
Road Commissioner	Steve Hall	2025
CUD representative	Susan Lenox	2025
911 Coordinator	Will Goodwin	2025

Please note that all Selectboard-appointed Officers serve from January 1 of their appointment year to December 31 of the year listed here. The Assistant Town Clerk is appointed by the Town Clerk, and Andrea Ogden has been appointed to serve for the 2025 year.

10. Old business

a) ARPA allocation ideas

- **Andrea suggested the idea of using the ARPA fund for things the town has already spent - Internet firewall, July 4 Community event Insurance policy & any excess to be spend on town land maintenance - Motion was made and passed**

b) Update on delinquent taxes

- **Four unpaid parcels, including Tom Foster \$1932 & Lovejoy \$12,236,55 (the largest of the four)**

c) North Start Appropriations request:

- **New Mtn Valley Clinic parent organization is North Star - Chrystal suggest the town ask for formal letter of request and add a specific article in Town Plan about the change of name - Andrea will seek out a board member to glean more info for earmarked donations**

11. Next Meeting

- a) Decide on next SB meeting dates: January 9 & 16

12. Adjournment A) 10:35

13. Respectfully submitted by Will Reed