**March 14, 2024 – 8:05 AM Start**

GRANTS IN AID SFY 24:

**SB Members: Steve Hall, Michael Jeffery, Will Reed**

**Landgrove Officials: Susan Lenox, Andrea Ogden, Will Goodwin**

**Guests:**

1. Call Meeting to order
2. Additions, deletions, changes
   1. None
3. Minutes Approval – Meeting January 25, 2024
4. Announcements & Correspondence
   1. None
5. Visitors & Public comments
   1. None
6. Treasury Report:
   1. Select Board pay orders signed
7. New Business
   1. Renewal of CUD representative appointment
      * Current rep is Susan Lenox
      * Signed by Steve Hall, Chrystal Cleary
   2. Review Independent Town Audit
      * First bullet: Recommendation to change to a fund accounting system, like NEMRC
        + Andrea to go view Peru’s system to look at their Grand List / Tax Admin module to see if that may work for Landgrove
          - Peru also uses QuickBooks for the bulk of their accounting.
          - Due to the size of our town and the relatively few accounting transactions, the current method of using quickbooks meets the towns needs for reporting. Andrea noted that by switching to a full fund accounting system, we might further restrict the pool of future treasurers.
        + The Select Board voted to accept the financial statements as presented by Mudgett, Jennett, Krogh-Wisner, P.C.
      * Recommendation to make the Community Club account a separate EIN
      * No other findings were of note, the Town was found to be in compliance with audit guidelines and accounting best practices
   3. Drone flying – Charles Harris
      * Question regarding the flying of a drone in Landgrove and taking photos
        + SB states that as long as the drone flyer is in compliance with Vermont Statutes and Federal Aviation Law, that he is permitted to fly his drone in Landgrove
          - Title 20 : Internal Security and Public Safety / Chapter 205 : Drones / (Cite as: 20 V.S.A. § 4623) / § 4623. Use of drones; Federal Aviation Administration requirements
8. Old business
   1. Zoning fee schedule
      * Review revised zoning application fees prepared by Will Goodwin
      * Discussion of different types of permit fees and corresponding property types
      * Review of terms in the fee schedule
        + Will Goodwin to review terms regarding hearings and commercial permits
   2. Plow Truck purchase updates
      * Jay to get another quote for another vehicle for price comparison
   3. Sand Shed Project updates
      * Waiting for snow to melt to do the survey
   4. Roads, culverts and gravel
      * FEMA grant updates
        + Proceeding as planned
   5. Zoom Equipment
      * Rolling cart ordered, equipment will be demonstrated for use to Town Officials and locked in the safe for use
9. Next Meeting
   * March 14th, 2024 @ 8 am
10. Adjournment
    1. 9:08 am adjournment