

Select Board Minutes | Town of Landgrove

GRANTS IN AID SFY 23

Status:

December 14, 2023- 8:06 AM Start

SB in attendance: Steve Hall, Will Reed, Michael Jeffery

Landgrove Town Officials: Susan Lenox, Andrea Ogden

Guests: Janet Hurley, BCRC / Tove Stigum, Auditor

1. Call Meeting to order
2. New Business
 - a) Janet Hurley from BCRC - Discuss the town's participation in the Municipal Technical Assistance Program (MTAP) for help with funding with the planning and construction of the sand shed project
 - a. Discussion of types of grants now available for small towns including climate resilience grants
 - b. BCRC will help to identify grants that will become available and which ones the Town should apply for under the Municipal Technical Assistance Program (MTAP). Projects will need to be identified, scopes of work generated and BCRC will assist categorically. Janet will also write the scope of work for what is needed including the type of sheds for the sand pile.
 - i. Motion by Will to participate in the program with BCRC
 - ii. Approved unanimously
 - c. Discussion of current status and what is needed to proceed including storm plan to proceed
 - b) Auditor Tove Stigum to discuss Unallocated Reserve Fund and a policy to determine how a surplus/deficit amount is added to the annual budget sheet
 - a. How to responsibly spend the Unallocated Reserve Fund (URF). Andrea and Tove put together a proposal to use the URF as an exigency fund to be used for emergencies, which equates to about 20% of the total fund, 50% for the general operating fund, and 30% for carryover to the next year. The use of exigency funds require a vote from the Select Board
 - i. Select Board agrees and Andrea and Tove will generate a formal proposal
 - c) 2024 Budget: continue budget talks
 - a. Fire truck funding
 - i. A long term funding projection was reviewed and working on budget numbers that will cover future equipment needs
 - b. Review changes made to the budget from the last meeting
 - i. See below under 7b
 - d) Jay Merrill to stop by and discuss backup sanding and plowing options
 - a. Cameron Chalmers has expressed that he will try to help as he is able but only as an emergency backup. He does not have the resources to provide help for each ice event.
 - b. Repeated discussion of having a backup 1 ton truck and the cost to procure. For this year, Jay has agreed to use his own 1 ton for ice event sanding and back up plowing if needed.
 - c. Jay to purchase grader chains for the grader
 - e) Zoning
 - a. Will Goodwin asks for clarification I believe this was for 911 addresses? And road names
3. Additions, deletions, changes
 - a) None
4. Minutes Approval – Meeting November 30, 2023
 - a) Approved unanimously
5. Announcements & Correspondence
 - a) None
6. Visitors & Public comments

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- a) Reflected above in items 2a, 2b, 2c and 2d

7. Treasury Report:

- a) Select Board pay orders
 - a. Presented and signed
- b) Budget Spreadsheet updates
 - a. Treasurer reports that the roads budget is flat to last year.
 - b. A long term funding projection for the town's equipment was reviewed and working on budget numbers that will cover future equipment needs.
 - c. Reviews of over budget items, unforecasted expenses, expected FEMA money, truck equipment and grant aid for 2024
 - o Decision still pending reading the equipment fund

8. Old business

- a) Rec. director hiring update
 - a. Will Reed says that Weston did not have a quorum to vote on this
 - b. Still waiting for Weston to approve the interlocal agreement
- b) Sand shed
 - a. Driveway update – in progress and going well
- c) Roads, culverts and gravel
 - a. FEMA grant updates, final submission due on the 18th
- d) Zoning permit fees review
 - a. Moved to next meeting
- e) Delinquent tax update
 - a. Proceeding and collecting
- f) Zoom Equipment – review location and electrical needs

9. Next Meeting

- a) December 28th, 2023 @ 8 am

10. Adjournment

- a) 10:30 am approved